

**TOWN OF NEWBURY
Board of Assessors
Meeting Minutes**

April 1

February 21, 2012

The meeting was opened at 6:00 p.m.

Present: P. Murphy, S. Wechsler, C. Keville and G. Thompson

Chairman: B. Kelley

Normal Business:

- Minutes – The February 14, 2012 meeting minutes were approved.
- Monthly Manager’s Meeting update - Next meeting 3/21/2012
- RE & PP Abatements – The board discussed doing inspections for the abatements. They will begin review of the applications next week.
- Office work -

*Carrie informed the board that use of the SoftRight program has begun.

*Peter asked about picking up new construction and taxing it as it gets done throughout the year (supplemental billing). Each board member was given the Department of Revenue’s Informational Guideline Release. The subject will be placed on the agenda for next week.

- Mail – An expense report for the FY2012 budget was reviewed.

New Business:

Noted: Budd, Peter and Carrie attended the Conflict of Interest Seminar. Review of the written material and sign-off sheets were held to a future meeting.

Carrie submitted a letter for her personnel file from doctor, Ahmer Ibrahim. The letter outlines her condition and requests leniency for out of work time. The letter was accepted for submission.

At 6:43 p.m. Peter made a motion to adjourn the meeting. Budd seconded the motion. All in favor.

F. “Budd” Kelley, Chairman

Sanford Wechsler

E. Peter Murphy